

1. Rules and regulations for affiliation of Post Doctoral Fellows / Young Scientists / Research Affiliates

1. Background

- 1.1 Sálim Ali Centre for Ornithology and Natural History regularly receives enquires for affiliation for the Post Doctoral Fellows / Young Scientists / Research Affiliates under various schemes of the Department of Science and Technology (DST), UGC and other agencies.
- 1.2 Affiliation of such candidates with SACON shall be encouraged for specific project periods provided the theme of the research work falls with the broad mandate of the Centre and it enriches the academic atmosphere and brings additional research techniques / equipment to SACON.
- 1.3 The affiliation will be granted by the Director, SACON based on the recommendation of a committee comprising the supervising faculty and Research Coordinator.

2. Eligibility

- 2.1 A candidate seeking affiliation with SACON for specific Post Doctoral study or project under any scheme from the Government of India or any other agency needs to have a sound academic career and adequate publications in the respective field (at least two in peer reviewed scientific journals).
- 2.2 Candidates who have completed Ph. D. through SACON will be eligible for affiliation under this scheme.
- 2.3 Candidates who have completed their Ph. D. from institutes other than SACON will have to produce three references from scientists / conservationists of good repute from India/abroad.
- 2.4. In both the above-mentioned cases, the candidates seeking affiliation will have to identify a supervising faculty at the Centre in the relevant field as per the research mandate of SACON before his / her candidature for affiliation could be considered by the competent authority.

3. Guidelines

- 3.1 Interested / eligible candidates showing interest in affiliation with SACON as a Post Doctoral Fellow / Young Scientist / Research Affiliate should apply in the prescribed format as given in the Appendix - 1
- 3.2 Affiliation as a Post Doctoral Fellow / Young Scientist / Research Affiliate can be granted to a person for a specific period, provided the proposed research work fits in to SACON's research mandate.
- 3.3 Candidates who have shown excellent performance in the field of ornithology and wildlife research and have potential to assist in teaching and training programmes of SACON will be given priority for granting affiliation for a specified period.

- 3.4 Maximum period of affiliation will be up to 3 years subject to satisfactory performance supported by submission of **annual** reports / publications.
- 3.5 The candidate seeking affiliation for a specific project will have to work under the supervision of SACON faculty and the research output will be shared appropriately under mutual understanding between the candidate and the faculty supervisor.
- 3.6. The candidate seeking affiliation at SACON will have to pay 15 % of the project cost as administrative overhead charges to SACON and the same may be budgeted in the project. This is necessary towards meeting the cost of extending the infrastructure facility at SACON.
- 3.7. Candidate seeking affiliation at SACON without a funded project will have to deposit Rs. 10,000/- for a maximum period of 3 years as affiliation fee. In addition, Rs. 5000/- needs to be paid as refundable caution money.
- 3.8. The caution money will be returned after obtaining a no-dues certificate from all concerned sections. Otherwise, necessary deductions from the amount of caution money will be made for outstanding dues of any type.

4. Access to facilities

- 4.1 The candidate will have to pay a non-refundable fee of Rs. 5000/- to have the access to various facilities of the Centre. This fee is not applicable while renewing the affiliation. The admission access fee for foreign candidates has been dealt separately in the section 8.
- 4.2 The access to Computer and GIS facilities will be subject to the availability of such facility at the prevailing time.
- 4.3 The cost of Laboratory use and specific desired analyses will be charged separately as per the prevailing rates of the concerned laboratory to be decided by the Centre. The concerned faculty supervisor needs to formulate proposal and raise / ensure availability of funds for such analytical purpose.
- 4.4 The access to Library will be limited to issue of a maximum of 5 documents at any given time. Cost of photocopying will have to be borne separately by the candidate as per the prevailing rate of the Library.
- 4.5 Hostel accommodation to the affiliated scientists cannot be guaranteed. However, if any vacancy exists, the candidates could be provided with hostel accommodation on usual payment basis. Prevailing rules of hostel will be applicable to the candidates.
- 4.6 Mess bill and other charges pertaining to dinning will have to be paid separately by the candidate.

5. Other Facilities

- 5.1 If the proposed work involves field visits, duly approved by the Director, SACON will facilitate the procurement of necessary permission and other documents and will liaise with the concerned Forest Departments. However, all costs/expenses on travel, lodging and board, and field expenses will have to be borne by the candidate. The candidate himself/herself will ensure availability of funds for such purpose.
- 5.2 The scientists affiliated to SACON will not be issued any equipment from SACON's store, laboratories and computer facility. However, they will be issued document(s) (books, etc.) as specified above for each category for the duration adopted by SACON Library. Because of purely temporary basis of affiliation, no equipment either expensive or small will be issued to the candidate.
- 5.3 For local travel to and from SACON, the affiliated scientists may be allowed to avail the Centre's regular transport services subject to availability of space/seats. For this purpose, candidates will require to apply separately to the Administrative Officer, SACON through his/her supervising faculty and on prescribed payment basis.
- 5.4 SACON will not be responsible for any casualty/mishap including any type of accident and resultant death or injury to body or any other type of loss of property, etc., to the affiliated scientist while staying at SACON campus or in field or during tour/transit.
- 5.5 The Centre cannot provide any medical facility to the affiliated scientist. It is advised that they may obtain their personal insurance (life, accident and medical) to cover any exigencies. No medical expenses of the affiliated scientists will be reimbursed by SACON under any circumstances.

6. Conduct

- 6.1 The conduct of the candidates in the campus as well as in field should always be orderly and gentlemen like. Candidates should abide by the rules and regulations of the Centre and field organizations at all times.
- 6.2 Candidates will have to give an undertaking in a prescribed format for any loss, damage or mishap happening to the candidate himself/herself while staying at SACON campus or field or during tour/transit.
- 6.3 The candidate himself/herself will be responsible for the proper conduct. Affiliation will be cancelled if the candidate is found to disobey SACON's rules, norms, guidelines, and indulge in any unwarranted activities, which harm SACON's reputation. The Director, SACON has the right to modify any provision stipulated in the present rules.

7. No dues

- 7.1 On completion of the project the scientist / scholar will submit at least one copy of the final report each to the SACON's library and concerned supervisor(s) without which "No Dues Certificate" will not be issued.
- 7.2 On successful completion of affiliation, the Director SACON will issue a certificate of the work done by the candidate, on the recommendation of the supervising faculty member.

8. Instruction(s) for Foreign Nationals

- 8.1 SACON often receives requests from foreign nationals belonging to different institutions, universities and other conservation organizations to do post doctoral work in India. Such candidates need to correspond in advance with the Research Coordinator and inform their plans of proposed activities / academic programme.
- 8.2 They should submit a letter of request / introduction / recommendation from the competent authority or official of repute belonging to their concerned parent organization stating the purpose and the duration of the proposed activity / project.
- 8.3 The affiliation will be available for a maximum period of 3 years.
- 8.4 The candidate will arrange his/her travel documents and visa. If necessary, SACON will act as facilitator only.
- 8.5 Once the Institute has conveyed its approval to the candidate for the proposed admission, the candidate can travel to SACON, Coimbatore, Tamil Nadu on his/her cost. On arrival at the Centre the foreign candidates need to submit the duly filled application form and deposit US\$ 150 for admission and affiliation.
- 8.6 Foreign candidates including SAARC nationals granted admission will need to deposit refundable caution money of US\$ 100 or its equivalent amount in Indian Rupees.
- 8.7 The candidate will be provided accommodation in SACON's Hostel on usual payment basis. This is subject to availability of room in hostels.
- 8.8 The candidate needs to submit copies of his travel documents and passport along with the admission form. She/he may have to do liaison with Local Intelligence Unit (LIU) as per the rules of the Government of India.
- 8.9 In all other respect; the rules and regulations as stipulated for Indian Nationals will be applicable to visiting foreign nationals.

9. Saving and repeal of the rule

- 9.1 The Director, SACON reserves the right to modify, alter, delete, amend or add any of the rules or regulations contained herein for the smooth and efficient running of the Centre and may grant affiliation to deserving candidates not specifically covered under these rules and regulations.

- 9.2 The Director, SACON is competent to terminate above attachment/deter candidate to continue in SACON's programmes, if he/she is found defaulter in any of the rules/regulations of the Centre.

Sálim Ali Centre for Ornithology and Natural History



Admission Form for Post Doctoral Fellows/Young Scientists/Research Affiliate at
SACON

Affix a recent stamp

PART I: Personal History Form

Surname (Family name):			
First Name:			
Date of Birth:		Age:	
Nationality:		Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Passport No.:		Place of Issue:	
Passport Date of Issue:		Passport Expiry Date:	
Home Address:			
Home Telephone No.:			
Home Fax No:			
Home E-mail Address:			
Mobile phone No:			
Ministry/Organization:			
Current position held:			

Name and Address of the parent institution	
Name and designation of the Mentor/Supervis or at SACON	
Telephone No.:	
Fax No.:	
Work E-mail Address:	
Web site:	

PART II: Nature of affiliation requested with the Institute

Affiliation requested for	<i>Post Doct oral</i>		<i>Young Scientist</i>		<i>Others</i>	
	<i>Library use</i>			<i>Others</i>		
Duration of affiliation	<i>From Date</i>			<i>To Date</i>		
Study topic/theme if any						
Recommending faculty (SACON)						

PART III: Access requested at SACON

Library		Approximate hours/days	
Computer room		Approximate hours/days	
Analytical laboratory		Approximate hours/days	
EIA Division		Approximate hours/days	
ENVIS Centre		Approximate hours/days	
Accommodation required	Hostel		Guest House
Duration of stay			

PART IV: Undertaking

Undertaking	(a)	<i>All information furnished by me is complete and correct</i>		
	(b)	<i>SACON will not be held responsible for any mishap, damage, loss, injury to me in the campus or during the course of field work.</i>		
	(c)	<i>I understand that the Director, SACON has right to cancel my affiliation in case my behavior and conduct are not found satisfactory</i>		
Date of application	Date		Signature	

PART V: Acceptance

<i>Mentor faculty at SACON</i>	<i>Date</i>		<i>Signature</i>	
Approval of the Director	<i>Date</i>		<i>Signature</i>	

PART VI: Details of fees

Fee details	Amount	Bank Draft/Cash Receipt Details
Caution Money		
Access fees		
Total amount		